

Notice of Meeting



Oxfordshire Joint Health Overview & Scrutiny Committee

Thursday, 8 February 2018 at 10.00 am
Council Chamber, West Oxfordshire District Council,
Woodgreen, Witney, Oxon OX28 1NB

Membership

Chairman - Councillor Arash Fatemian

Deputy Chairman - District Councillor Monica Lovatt

Councillors: Kevin Bulmer Dr Simon Clarke Laura Price
Mark Cherry Mike Fox-Davies Alison Rooke

District Councillors: Nigel Champken-Woods Neil Owen
Andrew McHugh Susanna Pressel

Co-optees: Dr Alan Cohen Dr Keith Ruddle Mrs A. Wilkinson

Notes: *Date of next meeting: 19 April 2018*

What does this Committee review or scrutinise?

- Any matter relating to the planning, provision and operation of health services in the area of its local authorities.
- Health issues, systems or economics, not just services provided, commissioned or managed by the NHS.

How can I have my say?

We welcome the views of the community on any issues in relation to the responsibilities of this Committee. Members of the public may ask to speak on any item on the agenda or may suggest matters which they would like the Committee to look at. **Requests to speak must be submitted to the Committee Officer below no later than 9 am on the working day before the date of the meeting.**

For more information about this Committee please contact:

Chairman - Councillor Arash Fatemian
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Policy & Performance Officer - Samantha Shepherd Tel: 07789 088173
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Peter G. Clark
Chief Executive

January 2018

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About the Oxfordshire Joint Health Overview & Scrutiny Committee

The Joint Committee is made up of 15 members. Twelve of them are Councillors, seven from Oxfordshire County Council, and one from each of the District Councils – Cherwell, West Oxfordshire, Oxford City, Vale of White Horse, and South Oxfordshire. Three people can be co-opted to the Joint Committee to bring a community perspective. It is administered by the County Council. Unlike other local authority Scrutiny Committees, the work of the Health Scrutiny Committee involves looking ‘outwards’ and across agencies. Its focus is on health, and while its main interest is likely to be the NHS, it may also look at services provided by local councils which have an impact on health.

About Health Scrutiny

Health Scrutiny is about:

- Providing a challenge to the NHS and other organisations that provide health care
- Examining how well the NHS and other relevant organisations are performing
- Influencing the Cabinet on decisions that affect local people
- Representing the community in NHS decision making, including responding to formal consultations on NHS service changes
- Helping the NHS to develop arrangements for providing health care in Oxfordshire
- Promoting joined up working across organisations
- Looking at the bigger picture of health care, including the promotion of good health
- Ensuring that health care is provided to those who need it the most

Health Scrutiny is NOT about:

- Making day to day service decisions
- Investigating individual complaints.

What does this Committee do?

The Committee meets up to 5 times a year or more. It develops a work programme, which lists the issues it plans to investigate. These investigations can include whole committee investigations undertaken during the meeting, or reviews by a panel of members doing research and talking to lots of people outside of the meeting. Once an investigation is completed the Committee provides its advice to the relevant part of the Oxfordshire (or wider) NHS system and/or to the Cabinet, the full Councils or scrutiny committees of the relevant local authorities. Meetings are open to the public and all reports are available to the public unless exempt or confidential, when the items would be considered in closed session.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, giving as much notice as possible before the meeting

A hearing loop is available at County Hall.

AGENDA

1. **Apologies for Absence and Temporary Appointments**
2. **Declarations of Interest - see guidance note on the back page**
3. **Minutes** (Pages 1 - 22)

To approve the minutes of the meeting held on 16 November 2017 (**JHO3**) and to receive information arising from them.

NB. For ease of reference a copy of the actions from the last meeting are attached for information (**JHO3a**)

4. **Speaking to or Petitioning the Committee**
5. **Forward Plan** (Pages 23 - 26)

10:15

The Committee's Forward Plan is attached at **JHO5** for consideration.

6. **Healthwatch Oxfordshire** (Pages 27 - 38)

10:30

George Smith, Chairman and Rosalind Pearce, Chief Executive Officer, will be present to report on the views and latest activities from Healthwatch Oxfordshire (**JHO6**).

7. **Response to IRP Recommendations (including West Oxfordshire Locality Plan; Outcomes of Independent Review; and Outcomes of Ways of Working Workshop) (Pages 39 - 174)**

10:45

The item (**JHO7**) gives feedback on progress made on recommendations made by the Independent Reconfiguration Panel (IRP) to this Committee and the Oxfordshire Clinical Commissioning Group (OCCG). The recommendations emerged following a referral made by this Committee to the Secretary of State relating to the decision by OCCG not to re-procure services at the Deer Park Medical Centre.

The item will cover progress on:

- (a) development of a comprehensive plan for primary care and related services for Witney and its surrounds. OCCG representatives will share the West Oxfordshire Locality Plan with the Committee;
- (b) feedback from the independent review of the OCCG's process for developing a comprehensive plan for primary care in Witney and its surrounds. This review was commissioned by NHS England and representatives will attend to introduce this item; and
- (c) a review of the relationship between this Committee and Health to ensure it commands public confidence. The Committee will receive feedback from the review and the next steps following a joint HOSC/Health 'ways of working' workshop.

8. **Cancer Services at the Churchill Hospital (Pages 175 - 180)**

12:00

In light of the recent focus in the press on cancer services at the Churchill Hospital, a report was requested from Health representatives (**JHO8**) on the provision of services at the Hospital and any actions taken to ensure the resilience of these services.

The role of HOSC in monitoring the provision of Cancer Care at the Churchill going forwards will be discussed.

9. Chairman's Report (Pages 181 - 206)

12:45

The Chairman's report is attached at **JHO9**. It includes answers to Committee members' questions regarding Musculoskeletal Services (MSK) and an update on Banbury Health Centre.

LUNCH 13:30

Declarations of Interest

The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

List of Disclosable Pecuniary Interests:

Employment (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on **07776 997946** or glenn.watson@oxfordshire.gov.uk for a hard copy of the document.